

RW

6 August 1952

MEMORANDUM FOR: Assistant Director/Personnel

 SUBJECT: Reclassification of Positions in the
Procurement and Supply Office

1. On 6 August 1952 I was shown the T/O change authorization reclassifying some positions and adding certain other positions in the Office of Procurement and Supply with the notation at the bottom of the page, "This T/O Revision was a verbal request to Class. & Wage by Mr. Garrison, who had verbal concurrence from Col. White as of 7/22/52."

2. While I do not recall any specific conversation with Mr. Garrison on this subject, undoubtedly we did discuss it. I am quite positive, however, that I did not arbitrarily approve any reclassification without reference to the Assistant Director for Personnel or his Classification and Wage Division. I should imagine that I probably told Mr. Garrison to attempt to work this problem out with Personnel and that if he was not satisfied with the result, to discuss it with me.

3. I have no objection whatever to this T/O change authorization involving upgrading of positions provided these positions have been determined to merit upgrading by the Assistant Director for Personnel. In the future please confirm with me this or similar action prior to making a commitment if the commitment is to be based on my verbal statement.

15/
L. K. WHITE
Acting Deputy Director
(Administration)

cc: Chief, Proc & Supply

 ADD/A (2)
Encl. Memo 20 July to Comp fr RAP Staff

ADD/LKWN/mc

ADD/A chrono

ADD/A subject: "PROCUREMENT - Administrative"

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